



**Rotary Clubs of  
Petaluma Valley,  
Petaluma Sunrise  
P.O. Box 2101  
Petaluma CA 94953**



**LEND A HAND TO EDUCATION 2017  
GRANT REQUEST FORM**

**DEADLINE: SEPTEMBER 30, 2017**

Rotary's 14<sup>th</sup> annual **LEND A HAND TO EDUCATION** program is a community supported project to fund grants of up to \$250 for Petaluma area teachers, grades K-12. Rotary club members continue to support and applaud Petaluma's teachers for their valuable contribution to the education of our youth.

<p><b>APPLICANT INFORMATION</b></p> <p>School: _____ Grade: _____</p> <p>Teacher Name: _____</p> <p>Telephone: _____</p> <p>e-mail: _____</p> <p>General Area of Project (Reading, Writing, Arts, Science, Technology, Math, History, Vocational, etc.) _____</p> <p>Amount Requested (not to exceed \$250): \$_____</p> <p><b>GRANT REQUEST</b> (Please type or print, using back side or attachment)</p> <p>&gt; Brief description of specific field trip, classroom project, equipment, or materials.</p> <p>&gt; Describe how student learning will be achieved and linked to the curriculum.</p> <p>&gt; Is this a Special Education class?</p> <p>&gt; Number of students involved.</p> <p>&gt; Cost documentation. If cost exceeds \$250, include names of other sources with \$ amounts.</p> <p>Teacher signature _____</p> <p>Principal signature _____</p>	<p><b>GRANT PROPOSAL GUIDELINES</b></p> <p><b>The grant project must:</b></p> <ul style="list-style-type: none"> <li>&gt; Promote academic excellence.</li> <li>&gt; Encourage active learning opportunities for students.</li> <li>&gt; Reach as many students as possible.</li> <li>&gt; Involve students in the classroom, assembly, or field trip linked to curriculum.</li> <li>&gt; Be relevant and appropriate for the age group.</li> <li>&gt; Not be funded by another source (except for field trips and equipment exceeding \$250 limit).</li> </ul> <p><b>CRITERIA FOR GRANT FUNDING ***</b></p> <ul style="list-style-type: none"> <li>&gt; Extra consideration to requests for reading, arts, music, STEM projects, field trips.</li> <li>&gt; Innovative programs that engage all students.</li> <li>&gt; Grant projects that are organized and focused on <i>specific goals</i>.</li> <li>&gt; Meets the Rotary 4-Way Test:             <ol style="list-style-type: none"> <li>1. <i>Is it the Truth?</i></li> <li>2. <i>Is it Fair to all concerned?</i></li> <li>3. <i>Will it build Good Will and Better Friendships?</i></li> <li>4. <i>Will it be Beneficial to all concerned?</i></li> </ol> </li> </ul> <p><b>*** NOTE:</b> There are four (4) - \$100 grants available from Fishman Supply Co. for school supplies</p>
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This form is also available online at <http://www.petalumavalleyrotary.org/lendahand.htm>

Submit **TWO COPIES** of Grant Request Form and any attachments, **postmarked by September 30, 2017**

**Mail to:**

**Rotary – Lend a Hand to Education P.O. Box 2101 Petaluma, CA 94953**

or

Email as an attachment to: [lend-a-hand@sbcglobal.net](mailto:lend-a-hand@sbcglobal.net)